



IMPROVING DOCUMENT MANAGEMENT FOR CITY GOVERNMENT

GRM's information management solutions deliver city government incredible cost savings and gains in efficiency. Our iForms and workflow automation solutions eliminate the labor-intensive, error-prone, paper-based tasks associated with a multitude of government agency processes. And, a unique approach to subscription fees and simple integration with existing LOB systems makes the GRM platform an affordable option that starts paying major dividends in short order.

GRM'S DIGITAL SOLUTION

Unprecedented Simplicity

- Proven track record managing government documents
- Easy to be implement (no software/hardware costs)
- Integration with legacy systems such as HRIS, AP, EGR, GIS systems

Automation of Paper-Based Processes

- Robust workflow with self-service, custom dashboard control and reporting
- iForms for public and internal data capture, extraction and workflow integration

Improved Access and Service

- Public-facing self-service portal
- Citywide document access and collaboration

- Public Document Portal

Public Access Through City Website & Advanced Search Criteria

- Secure Cloud-Based Enterprise Content Management, Workflow and Intelligent Forms (iForms)

File Tools Help									
Document List		Folder Properties		Batch Management		File Folder			
New Document Delete Document(s) Archive Files Download Files									
Page 1 of 2 20 Items Found 3 Rows Per Page									
Select	Email	View	File	Description	DOC TYPE	DATE	YEAR	Checker Date *	AGENCY
<input type="checkbox"/>				Minutes CRA 11-17-2008 CRA 7th	MIN/RES	12/17/2008	2008	6/16/2014 9:34:57 AM	COMMUNITY REDEVELOPMENT AGENCY
<input type="checkbox"/>				Minutes CRA 11-19-2008 CRA 5th	MIN/RES	12/19/2008	2008	6/16/2014 9:34:55 AM	COMMUNITY REDEVELOPMENT AGENCY
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<input type="checkbox"/>				Minutes CRA 11-19-2008 CRA 9th	MIN/RES	12/19/2008	2008	6/16/2014 9:34:52 AM	COMMUNITY REDEVELOPMENT AGENCY

- Managing Physical & Electronic City Documents by Department

City Clerk	Human Resources	Police Department	Building/Planning/Engineering	Public Works	Accounting
Minutes	On-Boarding Portal	Bookings	Large Format Plans	Large Format Plans	AP Workflow
Agreements	E-Forms	DR's	Permits	Standard documents	Invoices
Ordinances	Employee Documents	Citations			
Resolutions	Medical Information				
Deeds	I-9				
Staff Reports	Workers Comp				
	LOA				