



DOCUMENT STORAGE



SECURE RECORDS MANAGEMENT SOLUTIONS

GRM is a leader in document storage with more than 30 years of experience. We offer a full suite of services, from physical storage to scanning to secure cloud hosting solutions, and valuable tools to streamline your records management practices.

STATE-OF-THE-ART FACILITIES

Our climate-controlled storage facilities are located in 15 major metro areas. Each location has a modern fire suppression system and provides 24-hour, closed-circuit surveillance and security personnel.



EFFICIENT PROCESS

Strict adherence at all times to PrecisionPLUS, our advanced, chain-of-custody barcode tracking system, ensures accuracy and accountability. And, our online portal, eAccess, makes it quick and easy to manage and access your documents remotely. So you can save time by placing orders, running reports, checking the status of an item and handling bills.



RISK MANAGEMENT

Records retention is one of our core competencies. We create customized programs to address compliance and governance issues. And, we offer all clients GRMpedia, our proprietary online database of state and federal regulations that impact records retention requirements. Continuously updated, accessible 24/7, and easily searched and viewed, GRMpedia helps your company mitigate risk.

PERSONAL SERVICES

GRM is committed to providing top-notch service to all our clients. We have a national footprint – but maintain a local approach. So, you can get the resources of a large company combined with the personal, highly responsive service of a much smaller organization.

CERTIFIED DESTRUCTION

GRM is SOC 2 certified in all of our destruction processes. We provide retention schedules, destruction dates and proof of destruction to maintain information control, eliminate unnecessary files and minimize risk.

BEYOND STORAGE

Keep up with the digital revolution – at your own pace. Our large-scale scanning capabilities and robust, cloud-based Content Services Platform (CSP) make the transition to digital simple. Our unique CSP delivers significant value by organizing and automating critical business processes, incorporating all aspects of document management, workflows and analytics into one solution.

