



# CONTRACT MANAGEMENT



## GAIN CONTROL OF CONTRACT APPROVALS & VISIBILITY INTO STATUS

GRM's contract management application through VisualVault, our cloud-based platform, offers incredible utility in managing the routing and approval of contracts. Very often, you grind through the negotiations and redlining of a contract and then the final stage – approvals – moves at a snail's pace and you have no visibility into where the process is being delayed.

With GRM's solution, you'll be able to set up a routing workflow and have access to an elegant dashboard that displays the status of contracts in the approval process. Additionally, the solution delivers a means of archiving and proactive management of future contract processes enabled by auto assignment of metadata that triggers alerts of critical contract

## Business Doesn't Move Forward Unless Contracts Move Forward.



Define unique approval processes with our workflow designer.

Workflow automation efficiently moves the contracts through the required approvals.

Enjoy visibility of the status of every contract in your personal dashboard.

Secure final approvals with online signatures.

Intelligently archive contracts and manage renewals, etc. with automatically assigned metadata.

### Establish the Process

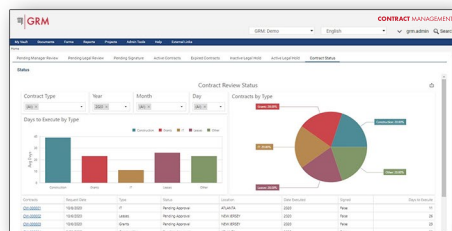
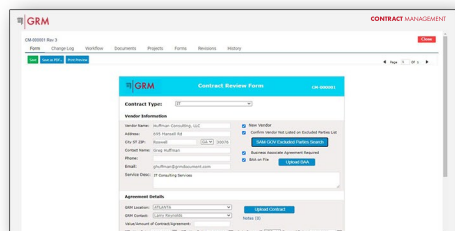
Utilizing the powerful iform tool, you create a basic profile for each contract. And then, employing our workflow designer, you establish the required approval process.

### See Where Things Stand

Custom user dashboards provide a real-time snapshot of the status of all contracts in process and easy access to a historical archive. And dashboards give management visibility into the process.

### Manage Contracts Moving Forward

Once a contract is executed, it gets archived in the system for historical reference. And previously assigned metadata is put to work as important dates approach; generating alerts for items like contract renewals.



Contract ID	Contract Name	Contract Status	Contract Dates
CON-000001	Contract 1	Approved	2023-01-01 to 2023-12-31
CON-000002	Contract 2	Pending Approval	2023-01-01 to 2023-12-31
CON-000003	Contract 3	Expired	2022-01-01 to 2022-12-31